



## Getting bills through the Senate

Sample program

- 9.00am**      **Registrations (Marble Foyer)**
- 9.30am**      **An introduction to the legislative procedures of the Senate**
- Legislative stages in the Senate: the purpose of each stage, what happens or can happen at each stage
  - Scrutiny of Bills Committee
  - Reference of bills to committees—Selection of Bills Committee
  - Senate committee inquiries
  - Scheduling and deferral of bills
- 10.45am**      **Tour of the Senate chamber**
- 11.15am**      **Morning tea**
- 11.30am**      **Common procedural requirements**
- Provision and release of explanatory memoranda and supplementary explanatory memoranda
  - Release, circulation and moving of government amendments in committee of the whole—rules, conventions and requirements
  - Administrative procedures, the processing and publication of Bills and Acts
  - The monitoring tools
- 12.15pm**      **Questions, final remarks and evaluation**
- 12.30pm**      **Close**